



GAIL FARBER, Director

**COUNTY OF LOS ANGELES  
DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

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ALHAMBRA, CALIFORNIA 91803-1331  
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ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
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**ADOPTED**

IN REPLY PLEASE  
REFER TO FILE

September 20, 2016

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

32 September 20, 2016

LORI GLASGOW  
EXECUTIVE OFFICER

Dear Supervisors:

**PUBLIC BUILDINGS CORE SERVICES AREA  
CASTAIC SPORTS COMPLEX SKATE PARK PROJECT  
SPECS. 7401; CAPITAL PROJECT NO. 69769  
GEORGE LANE SKATE PARK PROJECT  
SPECS. 7402; CAPITAL PROJECT NO. 69701  
APPROVE CAPITAL PROJECTS AND BUDGETS  
APPROVE APPROPRIATION ADJUSTMENT  
AUTHORIZE LOCAL WORKER HIRING PROGRAM  
ADOPT YOUTH EMPLOYMENT PLANS  
(SUPERVISORIAL DISTRICT 5)  
(4 VOTES)**

**SUBJECT**

Approval of the recommended actions will find the Castaic Sports Complex Skate Park and George Lane Skate Park projects categorically exempt from the California Environmental Quality Act; approve the capital projects, budgets, and appropriation adjustment; authorize the implementation of a Local Worker Hiring Program; and adopt the Youth Employment Plans.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed Castaic Sports Complex Skate Park and George Lane Skate Park projects categorically exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the projects.
2. Approve the proposed Castaic Sports Complex Skate Park project, Capital Project No. 69769, with a total budget of \$1,300,000.

3. Approve the Appropriation Adjustment to add \$100,000 in County Specified Excess Funds available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 to fully fund the proposed Castaic Sports Complex Skate Park project, Capital Project No. 69769.
4. Approve the proposed George Lane Skate Park project, Capital Project No. 69701, with a total budget of \$2,100,000.
5. Approve the Appropriation Adjustment to add \$900,000 in Specified Excess Funds available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 to fully fund the George Lane Skate Park project, Capital Project No. 69701.
6. Authorize the implementation of a Local Worker Hiring Program for the Castaic Sports Complex Skate Park and George Lane Skate Park projects.
7. Adopt the Youth Employment Plans for the Castaic Sports Complex Skate Park and George Lane Skate Park projects as required by the County of Los Angeles Regional Park and Open Space District's Procedural Guidelines.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the proposed Castaic Sports Complex Skate Park and George Lane Skate Park projects categorically exempt from the California Environmental Quality Act (CEQA); establish and approve the capital projects, budgets, and appropriation adjustment; authorize the implementation of a Local Worker Hiring Program; and adopt the Youth Employment Plans.

Castaic Sports Complex Skate Park, 31320 North Castaic Road, Castaic

The proposed project will consist of a new approximately 6,500-square-foot in-ground concrete skate park with sports lighting, a covered seating area, drinking fountain, bike rack, and perimeter walkways; Americans with Disabilities Act (ADA) accessibility upgrades to the existing parking lot; landscaping and irrigation system modifications; and on-site drainage improvements to comply with the County's low impact development standards and guidelines. The site improvements for the skate park will also include minor grading, construction of small retaining walls for the elevated skate park element features, and removal of approximately eight trees. In addition, the project will include, as a bid additive alternate, a fabric shade structure over a portion of the skate park if sufficient funding is available within the approved project budget.

George Lane Skate Park, 5520 West Avenue L-8, Quartz Hill

The proposed project will consist of a new approximately 10,000-square-foot in-ground concrete skate park with sports lighting, a covered seating area, drinking fountain, bike rack, and perimeter fencing and concrete walkways; landscaping and irrigation system modifications; and on-site drainage improvements to comply with the County's low impact development standards and guidelines. The site improvements for the skate park will also include minor grading, construction of small retaining walls for the elevated skate park element features, and removal of approximately eight trees.

In addition, the project will include, as bid additive alternates, an approximately 5,000-square-foot expansion of the skate park and the addition of a fabric shade structure over a portion of the skate park if sufficient funding is available within the approved project budget.

The proposed projects will be completed using the design-build project delivery method, and will be combined under a single design-build procurement and contract for cost and schedule efficiencies. The costs for each project will be tracked separately.

The Department of Public Works is in the process of completing the design-build scoping documents and Request for Proposals (RFP) for the design-build procurement. Following completion of the RFP process for the design-build procurement tentatively scheduled for May 2017, we will return to the Board with recommendations for award of the design build contract. It is anticipated that construction will begin in January 2018 and be completed by November 2018.

#### Local Worker Hiring Program (LWHP)

It is recommended that a LWHP with an aspirational goal of at least 30 percent of the total California craft worker hours be implemented for construction of the projects with the following key elements:

- "Local residency" - defined with a two-tier system. First preference will be given to qualified workers residing within the County in zip codes within a 5-mile radius of the projects, and second preference given to qualified workers residing within the County in any zip code having an unemployment rate in excess of 150 percent of unemployment rate for the County as a whole.
- The LWHP will not include a "Disadvantaged Local Worker" component.

#### Youth Employment Plan

In 2009 the Board, acting as the governing body of the Regional Park and Open Space District, adopted the Youth Employment Plan (YEP) for projects funded by the Safe Neighborhood Park Propositions of 1992 and 1996 (Proposition A). The District requires that the governing body of the grantee adopt a YEP for each Proposition A funded project at a duly noticed public meeting. Approval of the enclosed YEPs will comply with the District's YEP.

#### Green Building/Sustainable Design Program

The proposed projects will support the Board's Green Building/Sustainable Design Program by incorporating sustainable design features to optimize energy and water use efficiency, and to capture and infiltrate storm water runoff onsite.

#### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3). These recommended actions support the Strategic Plan by investing in public infrastructure that will enhance recreational opportunities for County residents and visitors by providing improved public parks facilities.

### **FISCAL IMPACT/FINANCING**

The total project cost for the Castaic Sports Complex Skate Park is \$1,300,000 and includes a change order contingency of \$75,000. Approval of the enclosed Appropriation Adjustment will add \$100,000 in Specified Excess Funds available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 to fully fund the proposed project under Capital Project No. 69769. The project will be funded with \$900,000 of net County cost; \$300,000 in County Excess Funds; and \$100,000 in Specified Excess Funds available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996.

The total project cost for the George Lane Skate Park is \$2,100,000 and includes a change order contingency of \$123,000. Approval of the enclosed Appropriation Adjustment will add \$900,000 in Specified Excess Funds available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 to fully fund the project under Capital Project No. 69701. The project will be funded with \$1,200,000 of Utility Users Tax Cy-Pres II Funds; and \$900,000 in Specified Excess Funds available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996.

#### **Operating Budget Impact**

Following completion of the Castaic Sports Complex Skate Park project, Parks and Recreation anticipates a one-time, start-up cost of \$6,000 for signage, maintenance equipment, and dedication ceremony and an ongoing annual operational cost of \$70,000 for recreation, maintenance, and utilities. Parks and Recreation will submit a New Facilities Request for these operating costs in Fiscal Year 2017-18 and will work with the Chief Executive Office on the appropriate level of funding.

Following completion of the George Lane Skate Park project, Parks and Recreation anticipates a one-time, start-up cost of \$6,000 for signage, maintenance equipment, and dedication ceremony and an ongoing annual operational cost of \$82,000 for recreation, maintenance, and utilities. Parks and Recreation will submit a New Facilities Request for these operating costs in Fiscal Year 2017-18 and will work with the Chief Executive Office on the appropriate level of funding.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Civic Art Policy amended on August 11, 2015, the proposed project budgets include 1 percent of design and construction costs to be allocated to the Civic Art Fund, including \$8,000 for the Castaic Sports Complex Skate Park project and \$14,000 for the George Lane Skate Park project.

Parks and Recreation completed the facility programs and utilized one of its as-needed design consultants to complete the feasibility studies for the proposed skate park projects, including topographic surveys, title reports, geotechnical studies, conceptual design plans, and preliminary cost estimates.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed projects are categorically exempt from CEQA. The proposed projects consist of new approximately 6,500-square-foot and up to 15,000-square-foot in-ground concrete skate parks with sports lighting, covered seating areas, drinking fountains, bike racks, and perimeter walkways and fences; associated site improvements, including tree removals, minor earthwork and grading, restroom and parking lot ADA upgrades; landscaping and irrigation system modifications; and on-site drainage improvements. The proposed projects are within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Sections 15301 (a), (f), and (h); 15303 (e) and (d); and 15311 of the State CEQA Guidelines and Classes 1 (d), (i), (j), and (s); 3 (b); and 11 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The proposed projects consist of minor alterations of existing public facilities with negligible or no expansion of use, construction and placement of new small facilities and structures and new small appurtenant structures, utility extensions, and minor public alteration to land within existing developed park facilities. Additionally, the projects are not located in sensitive environments, there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemptions inapplicable based on the project records.

Upon the Board's approval of the proposed projects, Public Works will file a separate Notice of Exemption for each project with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

## **CONTRACTING PROCESS**

Public Works' in-house staff is preparing the design-build scoping documents and will provide design-build support services for the projects.

The design-build procurement shall be conducted in accordance with the design-build policy adopted by the Board on June 14, 2016.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have no impact on current County services or projects. The parks will remain operational during design and construction of the skate park projects.

**CONCLUSION**

Please return one adopted copy of this Board letter to the Department of Public Works, Project Management Division I.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER  
Director

GF:GG:mae

Enclosures

c: Arts Commission  
Chief Executive Office (Capital Programs  
Division)  
County Counsel  
Executive Office  
Department of Parks and Recreation

September 20, 2016

**CASTAIC SPORTS COMPLEX SKATE PARK PROJECT  
SPECS. 7401; CAPITAL PROJECT NO. 69769  
YOUTH EMPLOYMENT PLAN**

**BACKGROUND (Scope of Work)**

The proposed project will consist of a new approximately 6,500-square-foot in-ground concrete skate park with sports lighting, a covered seating area, drinking fountain, bike rack, and perimeter walkways; Americans with Disabilities Act accessibility upgrades to the existing parking lot; landscaping and irrigation system modifications; and on-site drainage improvements to comply with the County's low impact development standards and guidelines. The site improvements for the skate park will also include minor grading, construction of small retaining walls for the elevated skate park element features, and removal of approximately 8 trees. In addition, the project will include, as an additive alternate, a fabric shade structure over a portion of the skate park if sufficient funding is available within the approved project budget.

**Tasks that may be Performed by At-Risk Youth**

Youth will be hired to assist with final site clean-up and minor landscaping.

Estimated Cost for Youth Employment:

The estimated budget for youth employment for this project is approximately \$1,000.

**Youth Employment Goal**

Under the provisions of the County of Los Angeles Regional Park and Open Space District's policy of employment of youth, the Youth Employment Minimum Obligation for the County of Los Angeles is \$15,739,750. The Youth Employment Minimum Obligation has been met.

September 20, 2016

**GEORGE LANE SKATE PARK PROJECT  
SPECS. 7402; CAPITAL PROJECT NO. 69701  
YOUTH EMPLOYMENT PLAN**

**BACKGROUND (Scope of Work)**

The proposed project will consist of a new approximately 10,000-square-foot in-ground concrete skate park with sports lighting, a covered seating area, drinking fountain, bike rack, and perimeter fencing and concrete walkways; landscaping and irrigation system modifications; and on-site drainage improvements to comply with the County's low impact development standards and guidelines. The site improvements for the skate park will also include minor grading, construction of small retaining walls for the elevated skate park element features, and removal of approximately 8 trees. In addition, the project will include, as additive alternates, an approximately 5,000-square-foot expansion of the skate park and the addition of a fabric shade structure over a portion of the skate park if sufficient funding is available within the approved project budget.

**Tasks that may be Performed by At-Risk Youth**

Youth will be hired to assist with final site clean-up and minor landscaping.

Estimated Cost for Youth Employment:

The estimated budget for youth employment for this project is approximately \$1,000.

**Youth Employment Goal**

Under the provisions of the County of Los Angeles Regional Park and Open Space District's policy of employment of youth, the Youth Employment Minimum Obligation for the County of Los Angeles is \$15,739,750. The Youth Employment Minimum Obligation has been met.



## COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.  
NO. 600

## DEPARTMENT OF PARKS AND RECREATION

September 20, 2016

## AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2016-17

4 - VOTES

SOURCES

BA DETAIL - SEE ATTACHMENT PAGE 1

USES

BA DETAIL - SEE ATTACHMENT PAGE I

SOURCES TOTAL: \$ 1,000,000

USES TOTAL: \$ 1,000,000

JUSTIFICATION

The appropriation adjustment is necessary to fully fund the Castaic Sports Complex Skate Park Project, Capital Project No. 69769, and George Lane Skate Park Project, Capital Project No. 69701.

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

*Malou Rubio*  
AUTHORIZED SIGNATURE MALOU RUBIO, DEPT. FINANCE MANAGER II

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

# 32 SEP 20 2016

*Lori Glasgow*  
LORI GLASGOW  
EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 023

September 17, 20 16

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

*Chia Ann Yen*  
September 7, 20 16

COUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENT  
DEPARTMENT OF PARKS AND RECREATION  
F.Y. 2016-17  
4-VOTES

**SOURCES**

PARKS AND RECREATION  
CASTAIC SPORTS COMPLEX SKATE PARK  
A01-CP-91-R400-65043-69769  
REV: REG PARK AND OPEN SPACE DT/CP \$ 100,000  
INCREASE REVENUE

PARKS AND RECREATION  
GEORGE LANE SKATE PARK  
A01-CP-91-R400-65043-69701  
REV: REG PARK AND OPEN SPACE DT/CP \$ 900,000  
INCREASE REVENUE

**TOTAL \$ 1,000,000**

**USES**

PARKS AND RECREATION  
CASTAIC SPORTS COMPLEX SKATE PARK  
A01-CP-6014-65043-69769  
CAPITAL PROJECTS - BUILDINGS & IMPROV. \$ 100,000  
INCREASE APPROPRIATION

PARKS AND RECREATION  
GEORGE LANE SKATE PARK  
A01-CP-6014-65043-69701  
CAPITAL PROJECTS - BUILDINGS & IMPROV. \$ 900,000  
INCREASE APPROPRIATION

**TOTAL \$ 1,000,000**

**JUSTIFICATION:**

THE APPROPRIATION ADJUSTMENT IS NECESSARY TO FULLY FUND THE CASTAIC SPORTS COMPLEX SKATE PARK PROJECT, CAPITAL PROJECT NO. 69769, AND GEORGE LANE SKATE PARK PROJECT, CAPITAL PROJECT NO. 69701.

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

# 32 SEP 20 2016

  
LORI GLASGOW  
EXECUTIVE OFFICER

BA#023

  
September 7, 2016